

Time and Attendance : Job Recording : Shop Floor Data Collection



*Products 2008*

*It's all  
about TimeIT*

# TimeIT Software

**The TimeIT brand is synonymous with the provision of high quality cost effective solutions for Time & Attendance, Job recording and Shop floor data collection.**

Our own in-house products have been in existence since 1997 and been progressively developed with companies worldwide using them.

We aim to provide the best solution available based on your company's needs and with our highly qualified and experienced staff can provide you with all the necessary backup, from the specification stage to installation, commissioning and ongoing user support.

Our systems incorporate Time & attendance, Job recording, HR, Shop floor data collection and can provide seamless integration with a company's payroll, financial, security & building management system.



We use a range of "off the shelf" products to provide elegant solutions to critical problems such as making sure that staff are paid correctly, limiting who comes onto site and into which areas they are allowed, collecting data about how much time is spent on jobs & processes and monitoring staff lateness, early leaving and overtime.

## Integration

**Integration with other management systems is critical in providing a complete solution.**

To this end our systems can provide unique dynamic links to the following:

### Payroll & Financial

- Sage Payroll & Payroll Professional
- Sage Micropay Professional (EIRE)
- Sage Job Costing

### Security & Building Management Systems

- Group 4 - Multimax
- Honeywell - Winpak
- Chubb - Director / Monitor AFX
- PAC - Easinet
- Europlex
- IET
- Napco & Many others...

# Products

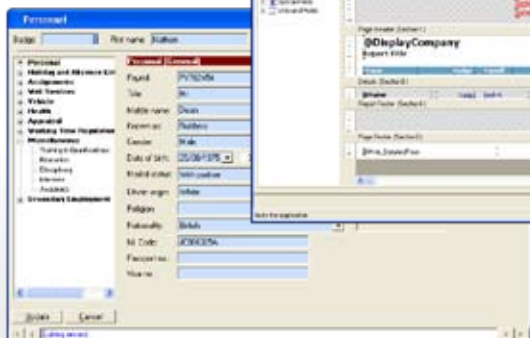
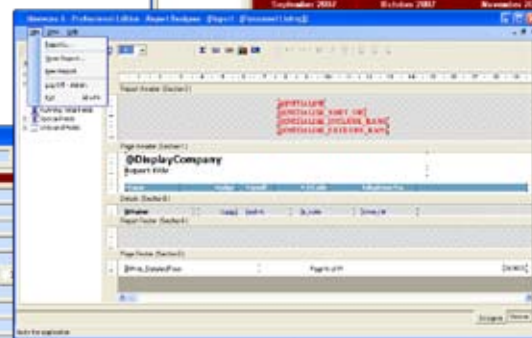
## TimeIT 4.1

For traditional type time and attendance requirements and incorporating dynamic links to Sage Payroll and Sage Job Costing. TimeIT 4.1 has the ability to handle fixed and flexible working patterns (including daily and weekly flexible hours rules), farm workers shifts, rotational shifts and rostering based on flexible shift changes.

This product is ideally suited for single company sites with 20 – 500 employees, although more is possible.

### Features include :-

- Easy to use interface
- Dynamic Links to Sage Payroll and Sage Job Costing
- 20 – 500 employees ~ 1 – 5 system users
- Daily and weekly flexible working patterns
- Multiple period time roundings (1, 5, 10 or 15 minutes)
- Lateness and grace period penalties
- Links to shop floor data collection



## TimeIT Ultra

Time and Attendance with comprehensive HR functionality, automated reporting with customisable user agendas and diaries matched with accessibility across the internet.

Ultra also has full flexi-time capabilities, with flexi-leave, multiple core periods and monitoring of infringements together with carrying forward 'banked' hours based on a company's specific rules.

### Features include :-

- SQL Database, unlimited users & unlimited employees

### HR Management

- Full employment, training, medical and disciplinary records
- Diary system
- Powerful tools to manage staffing levels based on various criteria such as employee skillsets and shift requirements eg. ensuring the correct number of first aiders are on site at any time

### Automated reporting / Customisable user profiles

- Individual diaries and alerts / to do listings appear within a users "agenda" screen
- Messaging
- Reports created automatically at pre-defined times

### Internet accessibility

- Users have the ability to view their own attendance and absence records
- Holiday and absence requests can be made remotely, with the status viewable over the internet.

TimeIT 4.1 & TimeIT Ultra are compatible with Sage Payroll & Sage Job Costing



## TimeIT Roster

A standalone rostering program with connectivity via biometric handreaders and basic time & attendance functionality.

## TimeIT Visitor

To monitor and control the access and movement of visitors in an organisation and producing visitor ID cards at the press of a button.

## TimeIT XtractIT

A powerful utility that integrates existing access control or building management systems with our leading time and attendance products.

## Hardware

Collection of clocking data can come from a variety of sources. The traditional method has been by dedicated time & attendance clocking 'terminals' which are the electronic replacement to punchcard systems.

Hardware varies in design, size and functionality depending on a company's requirements.



iris scanning

This may be mag stripe or barcode 'swipe' terminals to proximity or smartcard type.

Alternatively, biometric solutions are also available, which are extremely reliable and prevent the art of 'buddy-punching' by ensuring that who is clocking in or out is who they say they are.

Biometric solutions are now one of the most cost effective ways of clocking in or out and range from finger/thumb print to hand geometry and iris scanning.



hand geometry

## Consumables

As well as providing companies with our leading time and attendance systems we can also supply the associated peripheral equipment.

This includes:-

- Mag Stripe and Barcode 'swipe' cards
- Proximity Key Fobs and Badges
- Smartcards & Biometric / mixed technology cards
- Cleaning Cards and Kits
- Lanyards and Identity Badge Pouches
- Card Racks
- Card and Badge printers



# Time Stamps & Masterclocks

## Time Stamps...

Time stamps provide an effective, easy to use solution for time recording, stamping and numbering.

Ideal for offices, factories, workshops and garages we can supply the Seiko TP-20 which can print automatically or on demand in a number of different formats.

Additional functionality includes automatic adjustment for daylight saving and relays to enable bell ringing and slave clock synchronisation.



## Masterclocks...

The ultimate in time synchronisation.

We can supply masterclock systems from the leading manufacturers together with slave clocks, displays and panels.



Masterclocks enable accurate time synchronisation via radio or GPS and can be wired or wireless. They in turn synchronise 'slave' clocks or displays across wired or wireless connectivity.

Solutions are provided for banks, government, educational establishments, health care, transport and pretty much any industry where time accuracy is essential.

# Services

A key part to any system is the support and assistance that the client receives.

We are able to offer a comprehensive selection of services to cater for almost any requirement.

These include:-

- System design and Project planning
- Installation and Commissioning services
- Admin & System user training
- Refresher training
- Specialist 'Walk through consultancy' when linking to access control and building management systems



admin & user training



dial-in technical support

- Shift and working pattern specialist consultancy and training
- Change management assistance and advice
- Complete system management
- User and admin technical support via phone, email, fax and direct dial in
- Payroll integration assistance
- Customised report writing

Our experienced staff have a wealth of knowledge in Time and Attendance, HR and Payroll systems together with IT hardware and software to ensure that you always have the best support and advice possible.



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